

RECORD OF PROCEEDINGS

Clearcreek Township Trustees

Minutes of

2539

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____

March 22,

2021

(YEAR)

The Clearcreek Township Trustees met in work session at 9:23 a.m. on Monday, March 22, 2021. Mr. Muterspaw made a motion to start the work session meeting. Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw – yea; Mr. Gabbard – yea; and Mr. Wade – yea.

The following were present:

Mr. Gabbard, Trustee Vice Chairperson	Mr. Terrill, Police Chief
Mr. Muterspaw, Trustee	Mr. Wade, Trustee Chairperson
Mr. Agenbroad, Fire Chief	Mr. Palmer, Zoning Director
Mr. Carolus, Fiscal Officer	Mr. Clark, Township Administrator
Mr. Ryan Jones, Road Superintendent	Mrs. Tischler, Human Resources Coordinator

Mr. Clark started the meeting with a Facilities update. The site plan was presented to the Board for their review. KZF will be sharing the site plans at the public meeting on March 29, 2021. Bi-weekly staff meetings with KZF are resuming effective March 31.

Mr. Clark provided information to update the coterminous agreement. Points were refined and presented to the Board. With the proposed update, the City would save money.

Mr. Palmer presented information on the Land Use Plan, speaking specifically about the land at the 73/48 corridor. He provided pictures and information of a similar land use in Hamilton Township for comparison. Additional discussion is anticipated to be revisited at the April 26 Trustee meeting. Sewer funding options and potential rezoning will need to be discussed, as well.

Mr. Jones discussed succession planning for the Road Maintenance department. The plan is to transition a current staff member into a Facilities Maintenance personnel. This person would be responsible for maintenance of all Township buildings. With this transition, Road Maintenance would need to backfill the crewperson spot.

Mr. Jones shared with the Board that an inventory program named Mastermind was purchased that will allow them to inventory all road signs, guardrails, catch basins, and culvert pipes.

Chief Agenbroad provided updates on their facilities project, lieutenant and captain promotional process, EMS supervisor promotional process, and their apparatus project.

Chief Terrill advised the Board that his department is very excited about the new Police Department building project.

Chief Terrill advised that there will be an “abbreviated” Safety Town this year accommodating safety protocols. National Night Out is still an open discussion, but they are anticipating being able to move forward in some capacity with the planning.

Chief Terrill discussed personnel assignments and the Police Department’s succession planning. Shift assignments caused a change in Corporal assignments. We have our very first female of rank in the Police Department with the assignment of Corporal Nicole Cordero.

Mr. Gabbard moved to adjourn the meeting at 10:21 a.m. Mr. Muterspaw seconded the motion and upon roll call, the vote was as follows: Mr. Gabbard – yea; Mr. Muterspaw – yea; and Mr. Wade – yea.

Held _____

March 22,

_____, (YEAR)

2021

FISCAL OFFICER



TRUSTEE



TRUSTEE



TRUSTEE
